## EASY STEPS FOR APPLYING FOR FINANCIAL HARDSHIP WITH CENTRELINK

If you are in the very unfortunate position of losing income or are experiencing financial hardship due to the recent announcements, the Additional Child Care Subsidy (Additional Child Care Subsidy - temporary financial hardship), can be applied for through *Centrelink* and *MyGOV*.

ACCS is available now for families experiencing financial difficulty. ACCS provides support to families experiencing a significantly reduced ability to pay child care fees, such as if you have lost income due to being unable to attend work.

### What will you receive?

Eligible families will receive a subsidy equal to the actual fee charged by the child care service, up to 120 per cent of the CCS hourly rate cap. In most cases, the full cost of child care will be covered.

At this time, it can be accessed for up to 13 weeks, and eligible families are entitled to up to 100 hours of subsidised child care per fortnight.

#### What do you need to provide?

You will be required to provide supporting evidence of a substantial reduction in your ability to pay child care fees, such as an email from your employer.

### How do you apply?

Refer to the instructions on the following page, or click the following link:

THE STEPS TO APPLY FOR TEMPORARY FINANCIAL HARDSHIP

# EASY STEPS FOR APPLYING FOR FINANCIAL HARDSHIP WITH CENTRELINK



### 1. Get ready to apply

The easiest way to apply is online.

To apply online, you need a myGov account linked to Centrelink. If you don't have a myGov account or a Centrelink online account you'll need to **set them up**.

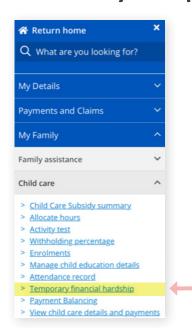


## 2. Get your documents ready to apply

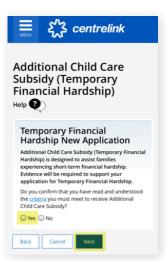
You'll need to get some <u>supporting documents</u> ready to help answer some of the questions in the application.



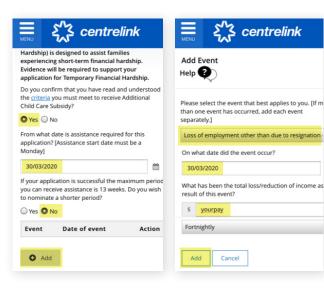
## 3. Make your application



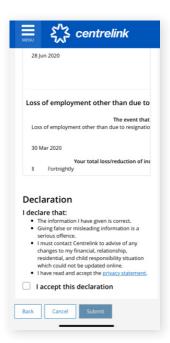
- Sign in to myGov and go to Centrelink.
- 2. Select **My Family** from the menu.
- Select Child care then
   Temporary financial hardship.



 Select Yes to confirm that you have read and understood the criteria you must meet to get Additional Child Care Subsidy.



5. Answer all the questions.
Each screen has
information to help you
complete the application.
This includes how to
submit your supporting
documents and any
other forms you need to
complete.



Review, select I accept this delcaration and submit.

When you're ready:





## 4. After you apply

After you submit your claim online, you'll get a receipt telling you the ID number of your application.

This receipt will tell you what other documents you need to provide so Centrelink can assess your application.

Centrelink will also let you know the result of your application. Centrelink will send a letter to either your:

- myGov Inbox
- Centrelink online account
- Express Plus Centrelink mobile app.

If you don't get electronic letters, Centrelink will send you a letter in the mail.

If Centrelink need more details they will ask you for them.

If you think we've made a mistake you can ask Centrelink to *review their decision*.